



CALL FOR CANDIDATES

Deputy Rector for Education and Student Affairs,
with the approval from the Rector of Gdynia Maritime University,
invites applications for two positions of
English Language Lecturer
within the teaching staff group, in the scientific discipline of humanities

DATE OF ANNOUNCEMENT: 6th June 2025

APPLICATION DEADLINE: 11th July 2025

RESULTS ANNOUNCED: 30th July 2025

EMPLOYMENT TERMS AND CONDITIONS:

- Organizational unit: Department of Foreign Languages,
- Location: Gdynia Maritime University,
- Working time: full-time,
- Type of contract: fixed-term contract for one year with the possibility of renewal,
- Start date of work: 1st October 2025.

WE OFFER:

- stable employment in a public higher education institution,
- remuneration in accordance with current regulations for public institutions,
- additional employee benefits,
- modern academic facilities - access to library resources and IT systems supporting teaching process.

BASIC REQUIREMENTS

- Master's degree in English Philology, specialization in teaching,
- at least 5 years of teaching experience in adult education,
- experience in conducting classes in general and/or English for Special Purposes at all proficiency levels,
- documented professional development (courses, workshops, etc.) which will be assessed for their relevance to work at the Department of Foreign Languages,
- knowledge of multimedia techniques in foreign language didactics.

ADDITIONAL REQUIREMENTS:

- documented competencies and experience in teaching another modern foreign language are welcome,
- experience in preparing written translations and in interpreting in the field of ESP is welcome.

EXPECTED RESPONSIBILITIES:

- conducting English classes for full-time and part-time students,
- teaching general and specialized English,
- engagement in the preparation of teaching materials, tests, and exams,
- participation in English proficiency exams conducted at the University, including the development of exam materials,
- involvement in training and methodological initiatives organized by the University,
- improving language and teaching qualifications,
- engagement in organizational work within the Department of Foreign Languages,
- and other tasks related to the responsibilities of a lecturer position.

REQUIRED DOCUMENTS:

- application for employment addressed to the Rector of Gdynia Maritime University,
- Curriculum Vitae,
- application form currently in use at the university,
- certified copy of Master's degree diploma in English Philology,
- documents confirming professional experience,
- documents confirming additional qualifications, completed courses, and training.

HOW TO APPLY:

Candidates may choose one of the following:

- Send scanned copies of the required documents via email to: pror.k@umg.edu.pl
or
- Submit photocopies of the required documents to the **Biuro Prorektora ds. Studenckich i Kształcenia**
or
- Send photocopies of the required documents by post to **Biuro Prorektora ds. Studenckich i Kształcenia**

CONTACT DETAILS:

- **Postal address:** Uniwersytet Morski w Gdyni,
Biuro Prorektora ds. studenckich i kształcenia
ul. Morska 81-87,
81-225 Gdynia
- **Phone:** +48 58 55-86-227 lub 58 55-86-696
- **Email:** pror.k@umg.edu.pl

ADDITIONAL INFORMATION:

- Please include the following clause in your application documents: *"I consent to the processing of my personal data included in my job application for the purposes necessary to carry out the recruitment process (in accordance with the Act of May 10, 2018 on the Protection of Personal Data)"*,
- Candidates may optionally consent to the processing of their data for future recruitment purposes by adding: *"I consent to the processing of my personal data for the purposes of future recruitment processes"*,
- By applying, candidates should read the information on the processing of personal data available at: <http://www.umg.edu.pl/rekrutacja-do-pracy>,
- The University reserves the right to respond only to selected applications,
- The University reserves the right to cancel the recruitment process without providing a reason,
- The final employment decision is made by the Rector.